**INVITATION LETTER FOR VISA APPLICATION**

***Deadline***

**10 October 2017**

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|  | **PLEASE FAX OR EMAIL THIS FORM TO:** |  |
|  | Add: 3rd Floor, A Building, Recreo International Centre, No.8, Wangjing East Road, Chaoyang District, Beijing P.R.C 100102 |  |
|  | Tel: 86-10-84177116 | Fax: 86-10-84177177 |  |
|  | E-mail:hotel@luxtrip.cn |  |
|  | Contact: Teddy Ma 86-13585512551 |  |  |

**Please supply information as listed below for Visitors who need an invitation letter for a visa application. Accurate information is essential. Full details must be clearly typed.**

|  |  |
| --- | --- |
| Company Name:  |  |
| Address: |  |
| Telephone: |  | Fax: |  |
| Surname: |  | First Name: |  |
| Gender:  |  | Nationality: |  | Date of Birth: |  |
| Passport No: |  | Job Title: |  |
| Date of Arrival: |  | Date of Departure: |  |
| Will you apply Chinese visa in your state of nationality?If not, please specify in which country you will submit your visa application. |  |
| **Invitation Letter Fee:15USD(scanning copy), 35USD(original document include mailing expenses)** |
| Please transfer the application fee to the account as below:

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| --- | --- |
| BENEFICIARY NAME | BEIJING LUXTRIP HOLDING LTD. |
| BRANCH OF THE BANK | Bank of Communication, beijing branch |
| SWIFT CODE | COMMCNSHBJG |
| ADDRESS | NO.33,Jinrong Street, Xicheng District, Beijing, China |
| ACCOUNT NO | 110060211018010045626 |

 Please send the voucher back after you transfer the fee. |

\*All the visa invitation letter will only be processed with full prepayment of the application fee.

**Remarks:**

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| 1. Please make photocopies of this Form if more than one applicant requires visa invitation letter.
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| 1. Please fill in the application form in capital letters or type and return it to us as soon as possible, and we will precede your visa invitation letter immediately.
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| 1. Once approved, we will send you an invitation letter by fax or email and debit your credit card accordingly.
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| 1. Please take this invitation letter together with your passport to your embassy or consulate to apply visa.
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| 1. There may be an additional charge for your embassy or consulate paperwork.
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**Attention:**

Please be reminded that all applicants’ passports must be valid for at least **SIX MONTHS** beyond the intended date to enter China or any other destination.

***PLEASE SEND THE APPLICATION FORM TOGETHER WITH YOUR PASSPORT COPY***